

Creating a Podcast (Practice)

Since the first 3 steps (Planning, Script writing, and media gathering) are the most time consuming, they have been completed for you. You will be creating an enhanced podcast about the year 2006 with GarageBand. It works best to put the images into iPhoto before you begin. (To do so, simply open iPhoto and drag the *FETCimages* folder into iPhoto. Once the images have been imported, quit out of iPhoto.

Step IV – Record the Script

1. Open GarageBand by clicking its icon in the Dock.
2. Click *New Podcast Episode* on the GarageBand3 “splash page.”
3. Name your podcast, note the location where it is being saved, and click **Create**.
4. Select three items from the script list to use for your podcast and practice reading them.
5. Click either the **male voice** or **female voice** track in GarageBand.
6. Rewind by clicking the single left-pointing triangle in the group of VCR-like control buttons.
7. Begin recording by clicking the red button and read your script being sure to project your voice toward the microphone. Stop by clicking the red button or pressing the space bar. (Note: It is recommended that you stop between each “story.”)
8. Listen to your efforts by rewinding and clicking the play button or pressing the space bar.
9. Pull down *File* to *Save*.

Step V – Editing the Script

1. To remove “dead air” at the beginning or end of a region:
 - a. Move the playhead to the point where you want the new beginning or end to be.
 - b. Select the region and pull down *Edit* to *Split*.
 - c. Deselect the two segments, click on the segment to be removed, and press the *delete* key.
2. To remove a section in the middle of a region:
 - a. Move the playhead to the beginning of the portion to be split.
 - b. Select the region and pull down *Edit* to *Split*.
 - c. Move the playhead to the end of the portion to be split.
 - d. Select the region and pull down *Edit* to *Split*.
 - e. Deselect the segments, click on the segment to be removed, and press the *delete* key.
3. To remove unwanted space between regions by dragging the regions to the desired spot.
4. Listen to your efforts by rewinding and click the play button or pressing the space bar.
5. Pull down *File* to *Save*.

Step VI – Add Secondary Audio

1. Add an intro jingle:
 - a. Select the *Jingles* track and click the eyeball on the control bar.
 - b. Click *Jingles* in the left column, select a Jingles type in the middle column, and audition a jingle by clicking it in the right column.
 - c. Drag the desired jingle to the beginning of the Jingles track.
2. Adjust the beginning of the Voice track, by selecting the track and then dragging the regions to the desired location.
3. Add a closing jingle the same way you added the intro jingle and drag it to the end.
4. Optional: Use another vocal track to do a “voiceover” while the jingle is playing.
5. Optional: Select a jingle for “background music” or create with GarageBand music loops.